

Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware Co, Dublin, Hilliard and Worthington

MINUTES OF A MEETING OF THE COIRS GOVERNING BOARD

Friday May 2, 2014 @ 9:30am

A regular meeting of the Governing Board of the Central Ohio Interoperable Radio System, a Council of Governments, was held on Friday May 2, 2014 at 9:30am at Worthington Police Headquarters.

Governing Board Members Present:

Mr. Tim Hansley, Delaware County
Chief Heinz von Eckartsberg, City of Dublin
Mr. Matt Greeson, City of Worthington
Chief Doug Francis, City of Hilliard

Also Present:

Lt. Jerry Strait, Worthington Police
Ms. CeCe Weirick, Worthington Police
Chief James Mosaic, Worthington Police
Bureau Director Jay Somerville, Dublin Police
Mr. Patrick Brandt, DelComm

Approval of Minutes

Chief Francis made a motion to waive the reading and accept the minutes of the January 31, 2014 meeting with one correction: Chief Francis needed listed as in attendance at the meeting. The motion was seconded by Chief von Eckartsberg. The motion was approved by a 4-0 vote.

Treasurer's Report

Board Secretary Jay Somerville distributed and reviewed the first quarter financial report on behalf of Treasurer Bryan Thurman who was out of state. Chief von Eckartsberg made a motion to accept the report as presented. Chief Francis seconded the motion. The motion was approved by a 4-0 vote.

Secretary's Report

Board Secretary Jay Somerville reported that all copies of the agreements related to the addition of Hilliard to the Council of Governments had been distributed to the parties, with an original on file with the board.

Mr. Somerville made a request of the board to authorize the creation of a new COG website, by registering a COG specific URL and securing a host for the site. The intent is to improve communication with system participants as well as external partners and the public by posting meeting notices, minutes and other announcements in a timely manner. Mr. Greeson made a motion to approve the creation of a new web site and to allow an expenditure of no more than \$500.00 to secure a URL, engage a site host and other related expenses. Chief Francis seconded the motion. The motion passed by a 4-0 vote.



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System Upgrade/Expansion Update

Jay Somerville provided the board with an update on the system upgrade and expansion project.

- With the leadership of the City of Hilliard, COIRS has agreed in principal to abandon the plan to build a new tower site in Reynolds Park and instead enter into a co-location agreement with Verizon Wireless to place COIRS equipment on the site they are constructing at Hilliard Darby High School. The Verizon Tower is being built approximately 400 yards north of the proposed Reynolds Park location and would provide similar coverage without having to build two separate towers. It will also reduce the amount of the total contract cost with Motorola since a new tower will not need to be built. After discussion, President Greeson directed Mr. Somerville to complete formal negotiations with Verizon for a long term co-location agreement and to bring that agreement back to the board as soon as possible for their review.
- President Greeson officially executed the purchase contract with Motorola on April 24, 2014. A copy of the purchase order was provided to Motorola and the order was placed that day.
- Motorola anticipates the equipment will ship immediately as it had already been staged when the Delaware County equipment was staged earlier in the year. The upgrade is expected to be complete by September 30th. The addition of the Hilliard site is expected to be completed by October 31st depending on the Verizon construction timeline.
- Jay Somerville reported that a cut over plan will need to be developed by the Technical Subcommittee and shared with all participants. This will be a “hard cut” with all consoles and both simulcast sub-cells being cut over at the same time. Information will be shared as it is developed as well as posted on the new COIRS web site.

Technical Committee Report

Jay Somerville reported that although the temporary repairs made to the Hard Road shelter last year were holding up well, a plan to replace the shelter in 2015 will be developed and included in the budget planning process. The committee will most likely request a larger shelter to accommodate any future frequency expansions.

As part of the system upgrade, the T1 lines that handle the backhaul for the Huntley Road and Avery Road sites will need to be upgraded to IP/Ethernet circuits. The committee will be engaging XO Communications in discussion to upgrade the service. Any related costs to accomplish these upgrades were included in the original upgrade budget.

The licensing freeze in Region 33 related to rebanding has been lifted. Legal counsel (Schulman-Rogers) has been notified to begin the process to convert the existing STA licenses into permanent filings and to combine all licenses into one license held by COIRS. No time frame available to accomplish this task.



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Cost Savings for Hilliard Colocation

With the decision to co-locate the Hilliard site with the new Verizon tower at Hilliard Darby High School, the COG will save \$290,000.00. Those dollars represent the cost to build the tower itself. Chief von Eckartberg made a motion to rebate the \$290,000 in savings back to the City of Hilliard. Mr. Hansley seconded the motion. Following discussion, Chief von Eckartsberg amended his motion to include the rebate be paid by the Treasurer only after the COIRS board has a signed co-location contract with Verizon. Mr Hansley seconded the motion as amended. The motion, as amended, was approved by a 4-0 vote.

System Expansion

President Greeson led the board in a discussion about the possibility of adding new communities to the system. In particular, Upper Arlington has expressed an interest in exploring the possibility of joining COIRS. Mr. Greeson also has had similar discussions with the City of Westerville. After board discussion, Mr. Greeson directed Jay Somerville to put together information for presentation to both communities.

The meeting adjourned at 10:49am.

Respectfully submitted,



Jay Somerville, Secretary

