

Central Ohio Interoperable Radio System (COIRS)

Serving the safety and service forces of Delaware County, Dublin & Worthington

MINUTES OF A MEETING OF THE COIRS GOVERNING BOARD

Friday October 18, 2013 @ 9:30am

A meeting of the Governing Board of the Central Ohio Interoperable Radio System, a Council of Governments, was held on Friday October 18, 2013 at 9:30am at Worthington Police Headquarters.

Governing Board Members Present:

Tim Hansley, Delaware County
Heinz von Eckartsberg, City of Dublin
Matt Greeson, City of Worthington

Also Present Were:

Bryan Thurman, City of Dublin Finance
Jay Somerville, City of Dublin Police
Chief Jim Mosaic, City of Worthington Police
Jerry Strait, City of Worthington Police
Patrick Brandt, Delaware County



Approval of Minutes

Mr. Hansley made a motion to waive the reading and accept the minutes of the July 30, 2013 Governing Board meeting. The motion was seconded by Chief von Eckartsberg. The motion was approved by a 3-0 vote.

Treasurer's Report

COIRS Treasurer Bryan Thurman provided the board with the third quarter financial report. He reported that, based on projected expenses through the end of 2013, the COG expects to have a cash fund balance of approximately \$160,000.00 going into 2014. Mr. Hansley made a motion to accept the third quarter finance report. Chief von Eckartsberg seconded. The motion was approved by a 3-0 vote.



Jay Somerville presented the board with a proposed operating budget for 2014. The proposal includes using \$80,000 of the projected cash fund balance to fund the 2014 budget. Mr. Hansley made a motion directing Mr. Somerville and Mr. Thurman to draft a revised 2014 budget that does not utilize any of the cash fund balance and bring it to the next board meeting for consideration. Chief von Eckartsberg seconded the motion. The motion was approved by a 3-0 vote.

Secretary's Report

Jay Somerville reports the board is in compliance and current with all charter and bylaw requirements.



System Upgrade & Expansion

Jay Somerville reported to the board that a tentative agreement has been reached with the City of Hilliard to add them to the COG and to build a tower site on Roger A Reynolds Municipal Park. A letter confirming the terms has been received from Police Chief Doug Francis. Mr. Hansley made a motion directing Mr. Somerville to enter into final negotiations with the City of Hilliard and to draft/revise all COG documents to accommodate the addition of Hilliard. Chief von Eckartsberg seconded the motion. The motion was approved by a 3-0 vote.

Jay Somerville and Patrick Brandt provided the board with an overview of the discussions had with Ohio MARCS regarding the interconnection of master sites and the possibility of shared services between the systems. Mr. Hansley made a motion directing Mr. Somerville and Mr. Brandt to enter

into negotiations with Ohio MARCS to establish a formal agreement for interoperability and resource sharing. Chief von Eckartsberg seconded the motion. The motion was approved by a 3-0 vote.

Technical Committee Report

Jay Somerville and Patrick Brandt educated the board members about the Ohio School Facilities Commission grant program that places 700/800MHz Motorola radios in schools for the purpose of sending emergency banners and potentially voice communication during a critical incident inside of a school. Mr. Somerville and Mr. Brandt proposed that COIRS provide a talk-group for each school district in the service area, program these radios to operate on COIRS and monitoring these talk-groups at the appropriate dispatch center. Mr. Hansley made a motion to adopt the plan as presented and to draft a COIRS operating policy to ensure uniform implementation. Chief von Eckartsberg seconded the motion. The motion was approved by a 3-0 vote.

Jay Somerville reported to the board on the following maintenance issues:

- \$2,295 compressor repair for the HVAC unit located at Huntley Road.
- 97 radios for Sharon, Perry and Worthington were programmed by CT Paul Richmond of Dublin during August to accommodate the Columbus rebanding project.
- Annual preventive maintenance work will take place at all sites before the end of the year.

2014 Meeting Schedule

President Greeson directed Jay Somerville to set another meeting of the Governing Board once the negotiations and document changes to accommodate the addition of Hilliard are complete. At that meeting, the board will consider a proposed meeting schedule for 2014.

Adjournment

There being no further business to come before the Governing Board, the meeting was adjourned at 11:25am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jay Somerville". The signature is stylized with a large, looped "J" and a cursive "S".

Jay Somerville, Secretary