

# Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware Co, Dublin, Hilliard and Worthington

## MINUTES OF A MEETING OF THE COIRS GOVERNING BOARD

Friday January 29, 2016 at 9:30am

A regular meeting of the Governing Board of the Central Ohio Interoperable Radio System, a Council of Governments, was held on Friday January 29, 2016 at 9:30am.

### Governing Board Members Present:

Mr. Seiji Kille, Delaware County  
Chief Bobby Fisher, Hilliard Police  
Chief James Mosaic, City of Worthington\*  
Chief Heinz vonEckartsberg, City of Dublin

\*proxy

### Also Present:

Jay Somerville, City of Dublin  
Bryan Thurman, City of Dublin  
Lt. Jerry Strait, City of Worthington

### Approval of Meeting Minutes

Chief Fisher made a motion to waive the reading and accept the minutes from the October 13, 2015 meeting. Chief Mosaic seconded the motion. The motion was approved by a 4-0 vote.

### Election of Officers

In accordance with Section 4.3 of the Bylaws of the Regional Council of Government, the election of officers was conducted. Chief Mosaic made a motion to waive the elections and, by unanimous agreement, install the following slate of officers for the 2016 business year. Mr. Kille seconded the motion. The motion was approved by a 4-0 vote. Officers for 2016 shall be:

- For the office of **President**: Chief Heinz vonEckartsberg
- For the office of **First Vice President**: Chief Bobby Fisher
- For the office of **Secretary**: Mr. Jay Somerville
- For the office of **Treasurer**: Mr. Bryan Thurman

### Treasurer's Report

Mr. Thurman presented the 2015 financial report to the board. Chief Fisher made a motion to accept the treasurer's report. Mr. Kille seconded the motion. The motion was approved by a 4-0 vote.

Mr. Thurman distributed the 2016 operating budget invoices to each of the representatives.



# Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware Co, Dublin, Hilliard and Worthington

## Secretary's Report

Jay Somerville reported to the board that all requirements of the charter and bylaws are current. He reminded the board that the annual state audit will be taking place in April & May and to expect correspondence from the auditors.

## Resolution 2016-01: Talk-groups for City of Westerville

Jay Somerville presented a request from the City of Westerville to have five talk-groups on the COIRS system for the purposes of emergency back-up should there be a failure of the primary radio system, emergency operations and special events as approved by COIRS. These talk-groups would be provided free of charge. Chief Fisher made a motion to approve the resolution as proposed. The motion was seconded by Chief Mosaic. The motion was approved by a 4-0 vote.

**DRAFT**

## Technical Committee Report

Jay Somerville reported on the following items:

- The two frequencies being added to the COIRS side of the system have been identified and installed at each of the sites. These channels (8 & 9) will remain off until final license approval is received from the FCC. Also, the temporary licenses will all be combined into a single license in the name of the COG.
- Fiber optic connectivity via FiberTech was installed on January 22<sup>nd</sup> and will be the primary connection to the Darby Tower.
- A meeting with representatives from the City of Westerville was held on January 25<sup>th</sup>. They will take information from the discussion back for internal review and will notify us about any interest they may have in joining COIRS.

## Good of the Order

No items discussed.

The meeting adjourned at 10:04pm.

Respectfully submitted,



Jay Somerville, Secretary



# Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware Co, Dublin, Hilliard and Worthington

## Governing Board Resolution

Resolution:	2016-01
Date:	January 29, 2016
Title:	Talk-groups for City of Westerville

### Background

The COIRS Technical Committee received a request from the City of Westerville asking for five talk-groups on the COIRS south subsystem for the purpose of providing back up communications in the event of a failure with the primary radio system (Ohio MARCS). These talk groups would only be used for back up communications, emergency operations and special events when approved by COIRS.

### Resolution

The COIRS Governing Board authorizes the creation and implementation of five talk-groups on the south subsystem for use by the City of Westerville and directs the COIRS Technical Committee to work with Westerville to provide the necessary programming specifications. The board further authorizes these talk-groups be provided free of charge.

Motion: Fisher

Second: Mosier

Voting:	YES	NO
President Matt Greeson <i>Proxy</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice President Heinz von Eckartsberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Member Bobby Fisher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Member Seiji Kille	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Jay Somerville 1-29-16  
Jay Somerville, Board Secretary Date



Central Ohio Interoperable Radio System (C.O.I.R.S.)  
Statement of Revenue, Expenditures and Fund Balance  
Year ending December 31, 2015

Account Number	Description	Original Budget	Carryforward From 2014	Supplemental Appropriation	Res #	City Adjustments	Adjusted Budget (City)	Actual Through 31-Dec-15	Outstanding Encumbrances	Unencumbered Budget Balance
807-0000-640.10-03	Member Fees					\$63,250.00	\$63,250.00			
	Delaware County	\$4,500.00					\$4,500.00	\$4,500.00		
	City of Worthington	17,416.00					17,416.00	17,416.00		
	City of Dublin	17,417.00					17,417.00	17,417.00		
	City of Hilliard	17,417.00					17,417.00	17,417.00		
	Other - Interest	0.00					0.00	1,135.24		
	<b>Total revenues</b>	<b>56,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>63,250.00</b>	<b>120,000.00</b>	<b>57,885.24</b>		
807-1210-710.23-10	Utilities	6,500.00	1,647.37			(1,500.00)	6,647.37			
	American Electric Power (AEP)							3,317.66	1,234.00	
	<b>Total utilities</b>	<b>6,500.00</b>	<b>1,647.37</b>	<b>0.00</b>			<b>6,647.37</b>	<b>3,317.66</b>	<b>1,234.00</b>	<b>2,095.71</b>
807-1210-710.23-45	Legal services	6,000.00	1,041.25			6,899.75	13,941.00			
	Shulman Rogers Gandal Pordy & Ecker							8,106.16	0.00	
	Clark Schaefer Hackett & Co							3,250.00	0.00	
	Ice Miller LLP							2,431.45	0.00	
	State of Ohio Treasurer							151.70	0.00	
	<b>Total</b>	<b>6,000.00</b>	<b>1,041.25</b>	<b>0.00</b>			<b>13,941.00</b>	<b>13,939.31</b>	<b>0.00</b>	<b>1.69</b>
807-1210-710.23-49	Professional services-Operations	0.00	658,814.79	100,000.00	2015-02	169,000.21	927,815.00			
				40,500.00	2015-01,04		40,500.00			
	XO Communications						0.00	71,919.88		
	Fibertech Holdings Corp (153981)								21,000.00	
	Motorola						0.00		0.00	
	Motorola (153980)								172,915.00	
	Motorola (141745)	0.00						700,814.79	0.00	
	<b>Total</b>	<b>0.00</b>	<b>658,814.79</b>	<b>140,500.00</b>			<b>968,315.00</b>	<b>772,734.67</b>	<b>193,915.00</b>	<b>1,665.33</b>
807-1210-710.23-51	Maint. of equipment	32,250.00	240.62			(27,249.62)	5,241.00			
	Air Force One						0.00	2,282.40		
	Tri-County Tower						0.00	2,388.70		
	Buckeye Power Sales						0.00	0.00		
	<b>Total maintenance</b>	<b>32,250.00</b>	<b>240.62</b>	<b>0.00</b>			<b>5,241.00</b>	<b>4,671.10</b>	<b>0.00</b>	<b>569.90</b>
807-1210-710.23-60	Insurance & bonding	12,000.00				(4,000.00)	8,000.00	0.00	0.00	0.00
	Call Insurance							7,736.00		
	<b>Total insurance and bonding</b>	<b>12,000.00</b>	<b>0.00</b>	<b>0.00</b>		<b>(4,000.00)</b>	<b>8,000.00</b>	<b>7,736.00</b>	<b>0.00</b>	<b>264.00</b>
807-1210-710.29-90	Contingencies	0.00					0.00	0.00	0.00	0.00
	<b>Total expenditures</b>	<b>\$56,750.00</b>	<b>\$661,744.03</b>	<b>\$140,500.00</b>			<b>\$1,002,144.37</b>	<b>\$802,398.74</b>	<b>\$195,149.00</b>	<b>\$4,596.63</b>
	Fund balance increase (decrease)							(\$744,513.50)		
	Fund balance 1/1/2015							1,441,152.26		
	<b>Fund balance 9/30/2015</b>							<b>\$696,638.76</b>		