

Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware County, Dublin, Hilliard, Upper Arlington and Worthington

MINUTES OF A MEETING OF THE COIRS GOVERNING BOARD

Friday January 25, 2019 at 9:30am

A regular meeting of the Governing Board of the Central Ohio Interoperable Radio System, a Council of Governments, was held on Friday January 25, 2019 at 9:30am at the Worthington Police headquarters building.

Governing Board Members Present:

Chief Heinz von Eckartsberg, City of Dublin
Chief Bobby Fisher, City of Hilliard
Mr. Matt Greeson, City of Worthington
Mr. Seiji Kille, Delaware County
Chief Steve Farmer, City of Upper Arlington*

Also Present:

Mr. Jerry O'Brien, City of Dublin
Chief Jerry Strait, City of Worthington
Deputy Chief Justin Paez, City of Dublin
Mr. Jay Somerville, City of Dublin
Director Patrick Brandt, Delaware County
Mrs. Nancy Nicodemus, City of Dublin

*Proxy

Introductions & Welcome

Chief von Eckartsberg brought the meeting to order. The board received an update from Chief Farmer confirming Mr. Ralley as Acting City Manager, and that he will serve as the Upper Arlington representative to the Governing Board. Mr. Somerville reported that on January 19, 2019, Mr. Ralley presented a completed proxy form naming Chief Steve Farmer his alternate for the Governing Board. In addition, on January 25, 2019, Chief von Eckartsberg presented a completed proxy form naming Deputy Chief Justin Paez as his alternate on the Governing Board. Both were accepted and filed by the Board Secretary.

Approval of Meeting Minutes

The minutes of the October 19, 2018 meeting were distributed as part of the meeting packet. Chief Fisher made a motion to approve the meeting minutes. Mr. Kille seconded the motion. The motion was approved by a 5-0 vote.

Nomination of Officers

In accordance with Section 4.3 of the Bylaws of the COIRS Regional Council of Governments, Chief von Eckartsberg called for nominations for COG officers. After discussion, Chief von Eckartsberg made a motion, seconded by Mr. Greeson, to nominate the following slate of officers:

Bobby Fisher, President
Chief of Police – City of Hilliard

Seiji Kille, Vice President
Chief Deputy Auditor - Delaware County

Jerry O'Brien, Treasurer
Chief Accountant – City of Dublin



Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware County, Dublin, Hilliard, Upper Arlington and Worthington

Jay Somerville, Secretary
Bureau Director – City of Dublin

The 2019 slate of candidates was approved by a 5-0 vote. Chief Fisher took over as chair of the meeting.

Treasurer's Report

Mr. O'Brien reviewed the 2018 yearend financial statement that was provided to the members as part of their meeting packet. Mr. Kille made a motion to accept the treasurer's report. Chief von Eckartsberg seconded the motion. The motion was approved by a 5-0 vote.

Mr. O'Brien reported that the annual invoices were completed and will be mailed to the participants within the next week.

Resolution 2019-01 was introduced. This resolution, entitled "Adoption of a General Fund Balance Policy", was reviewed by Mr. O'Brien and discussed by the board. Mr. Greeson made a motion to amend the proposed policy in section VII to add the phrase "or dollars allocated to the capital improvement program as determined by the Governing Board." Chief von Eckartsberg seconded the motion and the amendment was approved. Mr. Greeson went on to make a motion to adopt Resolution 2019-01 as amended. The motion was seconded by Chief von Eckartsberg. Resolution 2019-01 passed as amended by a 5-0 vote.

Resolution 2019-04 was introduced by Mr. O'Brien. The resolution, entitled "Preparation of the Annual COG Financial Statement", was discussed by the board. Mr. Greeson made a motion to adopt Resolution 2019-04 as a one-year agreement. Chief von Eckartsberg seconded the motion. Resolution 2019-04 was approved by a 5-0 vote.

Mr. O'Brien reported that for the 2018 financial audit, the audit would be conducted by the Auditor of State staff members.

The Governing Board had a brief discussion regarding the Capital Improvement Fund. They directed the Treasurer and Board Secretary to be prepared to discuss a five-year CIP plan at the July 2019 meeting.

Technical Committee Report

Mr. Somerville reported on discussions had with the City of Upper Arlington, the Ohio Academic Research Network (OARNet), and COIRS regarding the providing of a redundant fiber pathway for the Upper Arlington Tower Site. The City of UA proposed utilization of their municipally owned fiber to form a redundant loop via the OARNet network connections. This would require additional funding from COIRS to secure two additional connectivity ports with OARNet at a cost. Mr. Somerville introduced Resolution 2019-02, entitled "Amending the Annual Budget Appropriations for Fiscal Year Ending December 31, 2019", to encumber a total of \$7,200.00 to pay these costs. A motion was made by Chief von Eckartsberg to approve the resolution. The motion was seconded by Mr. Kille. Resolution 2019-02 was approved by a 5-0 vote.



Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware County, Dublin, Hilliard, Upper Arlington and Worthington

Mr. Brandt reported that in accordance with the COIRS Service Upgrade Agreement (SUA), Motorola will perform our bi-annual system upgrade March 18 through 29. A schedule of activities will be provided to the agencies including a schedule of site outages and site trunking events. Impact to users should be minimal.

Secretary's Report

Mr. Somerville introduced Resolution 2019-03 entitled "Public Records Designee". This resolution would name the Board Secretary to serve as the Public Records Officer for the COIRS Council of Governments in accordance with ORC 109.43. Mr. Greeson made a motion to approve Resolution 2019-03, which was seconded by Mr. Kille. Resolution 2019-03 was approved by a 5-0 vote. The board congratulated Mr. Somerville on his new duties.

Regional RMS Discussion

The Governing Board had substantial discussion on the topic of participating in the Regional RMS initiative that was started at a meeting held on December 5, 2018. After substantial discussion, Chief von Eckartsberg made a motion to direct the Technical Committee to convene the RMS workgroup to complete the following tasks:

1. Current inventory of RMS systems of the participating agencies
2. Develop a list of needs and wants for a new, joint RMS system
3. Explore and define the opportunities presented by a shared RMS system and by sharing oversight of a system
4. Propose a scope of work for a consultant and refine it into an RFI (Request for Information)

The motion was seconded by Mr. Kille. The motion was approved by a 5-0 vote.

The Governing Board collectively expressed a willingness to serve as the contract point for the hiring of a consultant. However, they directed the Technical Committee to provide a funding plan involving the participating entities before they would make any formal commitment. Mr. Somerville reported he would help coordinate the necessary meeting(s) for the RMS working group and relay the Governing Board's direction.

Good of the Order

With no other business coming before the board, the meeting was adjourned at 10:52am.

Respectfully submitted,











Jay Somerville, Secretary



CENTRAL OHIO INTEROPERABLE RADIO SYSTEM (COIRS)

Meeting: COIRS Governing Board	Meeting Date: Friday January 25, 2019
Meeting Chair: Heinz von Eckartsberg	Place/Room: Worthington Police

Name	Agency/Company	Signature
Heinz von Eckartsberg Board President	City of Dublin	
Robert Fisher Board Vice President	City of Hilliard	
Matt Greeson Board Member	City of Worthington	
Seiji Kille Board Member	Delaware County	
Dan Ralley Board Member	City of Upper Arlington	
Jerry O'Brien Board Treasurer	City of Dublin	
Jay Somerville Board Secretary	City of Dublin	
PATRICK BRANDT	Deane Co 91-1	
NANCY NICHOLAS	City of Dublin	
STEVE FARMER	City of Upper Arlington	
JERRY STARK	Worthington PD	
JUSTIN PAER	City of Dublin	