

Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware Co, Dublin, Hilliard, Upper Arlington and Worthington

MINUTES OF A MEETING OF THE COIRS GOVERNING BOARD

Friday July 20, 2018 at 9:30am

A regular meeting of the Governing Board of the Central Ohio Interoperable Radio System, a Council of Governments, was held on Friday July 20, 2018 at 9:30am at the Worthington Police headquarters building.

Governing Board Members Present:

Chief Heinz von Eckartsberg, City of Dublin
Chief Bobby Fisher, City of Hilliard
Chief Jerry Strait, City of Worthington*
Mr. Seiji Kille, Delaware County
Mr. Dan Ralley, City of Upper Arlington*

Also Present:

Mr. Jerry O'Brien, City of Dublin
Mr. Jay Somerville, City of Dublin
Mr. Patrick Brandt, Delaware County
Mrs. Nancy Nicodemus, City of Dublin

* proxy

Introductions & Welcome

Chief von Eckartsberg brought the meeting to order. Mr. Ralley reported he would serve as proxy for Mr. Staton. Chief Strait reported he would serve as proxy for Mr. Greeson.

Approval of Meeting Minutes

The minutes of the April 13, 2018 meeting were distributed as part of the meeting packet. Chief Strait made a motion to approve the meeting minutes. Chief Fisher seconded the motion. The motion was approved by a 5-0 vote.

Treasurer's Report

Mr. O'Brien reviewed the second quarter financial statement that was provided to the members as part of their meeting packet. He requested that the board come to the October 2018 meeting prepared to discuss a fund balance policy for the COG. Following that discussion, Mr. O'Brien will draft a policy that will be proposed at the January 2019 meeting.

Mr. O'Brien reviewed the 2017 Financial Audit report that was included in the board packet. There were no abnormalities discovered and it was deemed a clean audit.

Secretary's Report

Mr. Somerville reports that the COIRS Records Commission is planning a meeting for September. As soon as the meeting date and meeting location are finalized, a public notice will be posted. The board should expect a resolution to adopt a records retention schedule at their October 2018 meeting.

Technical Committee Report

On July 6th, the City of Dublin completed their fiber optic installation connecting the Avery Road water tower to the Metro Data Center. The City of Dublin has proposed a service agreement allowing COIRS to replace the leased MPLS circuits with a strand of point-to-point fiber at a cost of \$500/month. This will eliminate the lease line cost of \$1,300/month for a savings of \$800/month. Chief Fisher made a



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motion to create a resolution, to be known as resolution 2018-03, authorizing the Governing Board President to enter into FIBER USE SERVICE AGREEMENT with the City of Dublin for the purpose of connecting and operating the tower site located at 7697 Avery Road in Dublin, Ohio for an amount not to exceed a monthly recurring fee of \$500.00. Mr. Killie seconded the motion. The resolution was approved by a 5-0 vote.

Mr. Somerville notified the board of two maintenance issues at the Huntley Road tower site. On July 2nd, the tower top amplifier failed, most likely after a lightning strike. In addition, the nighttime lighting at the tower failed on July 16th and will require a tower climb to repair. The board will be asked in Resolution 2018-02 to provide funding to replace and install the tower top amplifier. To save money, this installation will be coordinated with the repair of the lighting system to save the expense of a second tower climb.

The system outage report was provided to the board, including a report on the number of busy signals during the evening of July 4th. A total of 16 busies were recorded across 11 talk-groups.

Resolution 2018-02 – Supplemental Appropriation

Mr. Somerville offered Resolution 2018-02, appropriating \$50,000 from the unencumbered fund balance to the COIRS maintenance fund to cover the purchase and installation of three tower top amplifiers. One will be installed immediately at the Huntley Road tower. The other two will be kept in inventory as stand by spares. Chief Fisher made a motion to approve the resolution. Chief Strait seconded the motion. The resolution was approved by a 5-0 vote.

Good of the Order

With no other business before the board, the meeting adjourned at 10:05am.

Respectfully submitted,



Jay Somerville, Secretary

