

Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware Co, Dublin, Hilliard, Upper Arlington and Worthington

MINUTES OF A MEETING OF THE COIRS GOVERNING BOARD

Friday October 16, 2020 at 9:30am

A regular meeting of the Governing Board of the Central Ohio Interoperable Radio System, a Council of Governments, was held on Friday October 16, 2020 at 9:30am at the Dublin Justice Center. Due to the pandemic emergency, a conference call line was also provide for those that could not attend in person. The meeting was advertised as a public meeting with credentials to the meeting provided to all requestors.

Governing Board Members Present:

Chief Bobby Fisher, City of Hilliard
Mr. Seiji Kille, Delaware County
Mr. Matt Greeson, City of Worthington
Chief Justin Páez, City of Dublin
Chief Steve Farmer, City of Upper Arlington*

*Proxy

Also Present:

Mr. Jerry O'Brien, City of Dublin
Director Patrick Brandt, Delaware County
Lt. Stephen Mette, City of Worthington
Director Jay Somerville, City of Dublin

Introductions & Welcome

Chief Fisher welcomed the members and guests to the meeting. No introductions were necessary.

Approval of Meeting Minutes

The minutes of the July 17, 2020 meeting were distributed as part of the meeting packet. Chief Páez made a motion to approve the meeting minutes. Chief Farmer seconded the motion. The motion was approved by a 5-0 vote.

Treasurer's Report

Mr. O'Brien reviewed the third quarter financial statement with the board members. He confirmed that the COG is on track to have an end of year fund balance that is in accordance with board policy. The Auditor of State reported a clean audit for the COG. The final report should be posted on the AOS website. Chief Farmer made a motion to accept the Treasurer's Report. Chief Páez seconded. The motion was approved by a 5-0 vote.

Resolution 2020-03: Adoption of the 2021 Budget

Director Somerville and Mr. O'Brien reviewed the proposed 2021 budget. The overall increase over the 2020 budget is proposed at 2.5%. The Professional Services line item was increased to allow for the purchase of fiber connection service for the Huntley Road tower site. Most other accounts remained unchanged. Chief Farmer made a motion to approve Resolution 2020-03. Chief Páez seconded the motion. Resolution 2020-03 was approved by a 5-0 vote.

Capital Improvements Discussion

Director Brandt and Director Somerville presented and overview and options to upgrade the system with Integrated Voice & Data to allow for GPS tracking of portable radio units. After discussion, the board directed the Technical Committee to investigate the cost to the COG to add this feature and to help the participating agencies access their costs to upgrade their portable radios to allow for GPS.



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The board anticipates this be presented at their July 2021 meeting in anticipation of a late 2021 contract and FY2022 deployment if approved.

Technical Committee Report

Director Somerville reviewed system activity for the third quarter, including connectivity outages caused by an unburied cable at Huntley Road. The MPLS cable has since been buried by the vendor, which should eliminate the outages caused by severed lines. The committee is still investigating the cost to covert Huntley Road to a leased fiber connection to improve service at this site.

Secretary's Report

Director Somerville provided the board with a list of proposed meeting dates for 2021. Chief Farmer made a motion to accept the dates as proposed. Chief Páez seconded the motion. The motion was approved by a 5-0 vote. Outlook appointments for the meeting dates will be sent to all members.

Good of the Order

No topics were offered.

With no other business coming before the board, the meeting was adjourned at 9:41am.

Respectfully Submitted,



Jay Somerville, Secretary



**Central Ohio Interoperable Radio System (C.O.I.R.S.)
Statement of Revenue, Expenditures and Fund Balance
Quarter ending 9/30/20**

Account Number	See Note Below	Description	Original Budget	Carryforward From 2019	Amendments	Revised Budget	Actual Through 30-Sep-20	See attached PO by GL Account Report Outstanding Encumbrances	Unencumbered Budget Balance
80710210-		Member Fees							
		Delaware County	\$5,100.00			\$5,100.00	\$5,100.00		
		City of Worthington	78,475.00			78,475.00	78,475.00		
		City of Dublin	78,475.00			78,475.00	78,475.00		
		City of Hilliard	78,475.00			78,475.00	78,475.00		
		City of Upper Arlington	78,475.00			78,475.00	78,475.00		
		Other - Interest	8,600.00			8,600.00	9,554.61		
		Total revenues	327,600.00	0.00	0.00	327,600.00	328,554.61		
80710210-713001		Accounting/Auditing Services	5,000.00			5,000.00	3,913.50	471.50	615.00
		Total accounting/auditing Services	5,000.00	0.00	0.00	5,000.00	3,913.50	471.50	615.00
80710210-713002		Legal services	6,500.00		(4,000.00)	2,500.00		0.00	2,500.00
		Total legal services	6,500.00	0.00	(4,000.00)	2,500.00	0.00	0.00	2,500.00
80710210-713004	1	Other professional services	31,500.00	470.78	12,000.00	43,970.78	26,981.74	13,958.26	3,030.78
			31,500.00	470.78	12,000.00	43,970.78	26,981.74	13,958.26	3,030.78
80710210-714001		Insurance & bonding	14,000.00	0.00		14,000.00	11,831.82	0.00	2,168.18
		Total insurance and bonding	14,000.00	0.00	0.00	14,000.00	11,831.82	0.00	2,168.18
80710210-717005		Utilities	12,000.00	2,579.88		14,579.88	3,819.33	4,586.71	6,173.84
		Total utilities	12,000.00	2,579.88	0.00	14,579.88	3,819.33	4,586.71	6,173.84
80710210-724003	2	Equipment maintenance	250,000.00	5,693.70	(8,000.00)	247,693.70	241,009.45	1,989.31	4,694.94
		Total equipment maintenance	250,000.00	5,693.70	(8,000.00)	247,693.70	241,009.45	1,989.31	4,694.94
80710210-731000		Capital Outlay	0.00	250,000.00		250,000.00	250,000.00	0.00	0.00
		Total contingencies	0.00	250,000.00	0.00	250,000.00	250,000.00	0.00	0.00
		Total expenditures	\$319,000.00	\$258,744.36	\$0.00	\$577,744.36	\$537,555.84	\$21,005.78	\$19,182.74
Fund balance increase (decrease)							(\$209,001.23)		
Fund balance 1/1/2020							690,006.80		
Fund balance 6/30/2020							\$481,005.57		

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City of Dublin, OH
G/L ACCOUNT DETAIL

P 1
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Org: 80710210 Object: 713004
Other Professional Services 807-10-210-20-713004-

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
2020	10		10/08/2020	API		20000538		1,478.59	N		0	XO COMMUNICATIONS	JEC-2020
2020	10		10/08/2020	API		20000512		832.94	N		0	CROWN CASTLE FIBE	JEC-2020
2020	09	343	09/01/2020	API	1	20000538	W 092420	1,471.94	Y		5421092420	XO COMMUNICATIONS	JEC-2020
2020	09	343	09/08/2020	API	1	20000512	W 092420	832.94	Y		5397092420	CROWN CASTLE FIBE	JEC-2020
2020	08	408	08/10/2020	API	1	20000538	W 082720	1,471.94	Y		5196082720	XO COMMUNICATIONS	JEC-2020
2020	08	170	08/06/2020	API	1	20000512	W 081320	832.94	Y		5060081320	CROWN CASTLE FIBE	JEC-2020
2020	08	125	08/10/2020	API	1	20000538	W 081120	1,295.79	Y		5052081120	XO COMMUNICATIONS	JEC-2020
2020	07	648	07/16/2020	API	1	20000538	W 080420	1,129.02	Y		5013080420	XO COMMUNICATIONS	JEC-2020
2020	07	294	07/01/2020	API	1	20000512	W 072120	825.00	Y		4870072120	CROWN CASTLE FIBE	JEC-2020
2020	06	387	06/15/2020	API	1	20000512	W 062320	825.00	Y		4635062320	CROWN CASTLE FIBE	JEC-2020
2020	06	252	06/04/2020	API	1	20000538	W 061620	1,260.34	Y		4605061620	XO COMMUNICATIONS	JEC-2020
2020	06	252	06/04/2020	API	1	20000538	W 061620	1,090.35	Y		4605061620	XO COMMUNICATIONS	JEC-2020
2020	05	325	05/05/2020	API	1	20000538	W 051920	1,090.35	Y		4417051920	XO COMMUNICATIONS	JEC-2020
2020	05	325	05/05/2020	API	1	20000538	W 051920	1,260.34	Y		4417051920	XO COMMUNICATIONS	JEC-2020
2020	05	325	05/05/2020	API	1	20000512	W 051920	825.00	Y		4394051920	CROWN CASTLE FIBE	JEC-2020
2020	04	398	04/14/2020	API	1	20000512	W 042820	825.00	Y		4249042820	CROWN CASTLE FIBE	JEC-2020
2020	04	288	04/08/2020	API	1	20000538	W 042120	1,090.35	Y		333431042120	XO COMMUNICATIONS	JEC-2020
2020	04	288	04/08/2020	API	1	20000538	W 042120	1,260.34	Y		333431042120	XO COMMUNICATIONS	JEC-2020
2020	03	369	03/09/2020	API	1	20000538	W 032420	1,268.56	Y		332609032420	XO COMMUNICATIONS	JEC-2020
2020	03	369	03/09/2020	API	1	20000538	W 032420	1,115.80	Y		332609032420	XO COMMUNICATIONS	JEC-2020
2020	03	282	03/06/2020	API	1	20000512	W 031920	825.00	Y		3918031920	CROWN CASTLE FIBE	JEC-2020
2020	02	548	02/18/2020	API	1	20000538	W 030320	1,099.31	Y		332249030320	XO COMMUNICATIONS	JEC-2020
2020	02	548	02/18/2020	API	1	20000538	W 030320	1,268.56	Y		332249030320	XO COMMUNICATIONS	JEC-2020
2020	02	442	02/11/2020	API	1	20000538	W 022520	1,099.31	Y		332114022520	XO COMMUNICATIONS	JEC-2020
2020	02	330	02/10/2020	API	1	20000512	W 021820	825.00	Y		3584021820	CROWN CASTLE FIBE	JEC-2020
2020	02	122	02/01/2020	API	1	20000512	W 020620	825.00	Y		3493020620	CROWN CASTLE FIBE	JEC-2020
2020	01	335	01/14/2020	API	1	20000538	W 012120	1,268.56	Y		331497012120	XO COMMUNICATIONS	JEC-2020

Total Amount: 29,293.27

** END OF REPORT - Generated by Jerry W. O'Brien **



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City of Dublin, OH
G/L ACCOUNT DETAIL

P 1
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Org: 80710210 Object: 724003
Equipment Maintenance 807-10-210-20-724003-

YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM	DESC	COMMENTS
2020	10		10/08/2020	API		20000544		295.00	N		0	COLOGIX INC		JEC-2020
2020	09	343	09/08/2020	API	1	20000544	W 092420	295.00	Y	5391092420		COLOGIX INC		JEC-2020
2020	08	505	08/14/2020	API	1	20001944	W 090120	1,914.44	Y	5228090120		VERTIV CORPORATIO		JC - Annu
2020	08	357	08/01/2020	API	1	20000526	W 082520	678.50	Y	337364082520		AIR FORCE ONE INC		JEC-2020
2020	08	170	08/06/2020	API	1	20000544	W 081320	295.00	Y	5058081320		COLOGIX INC		JEC-2020
2020	07	294	07/01/2020	API	1	20000544	W 072120	295.00	Y	4866072120		COLOGIX INC		JEC-2020
2020	07	150	07/01/2020	API	1	20000486	W 071420	467.68	Y	336327071420		AIR FORCE ONE INC		JEC-Emrgn
2020	06	387	06/15/2020	API	1	20000544	W 062320	295.00	Y	4632062320		COLOGIX INC		JEC-2020
2020	05	325	05/05/2020	API	1	20000526	W 051920	524.50	Y	334619051920		AIR FORCE ONE INC		JEC-2020
2020	05	325	05/05/2020	API	1	20000486	W 051920	1,073.04	Y	334619051920		AIR FORCE ONE INC		JEC-Emrgn
2020	05	325	05/05/2020	API	1	20000528	W 051920	26,966.64	Y	334634051920		MOTOROLA SOLUTION		JEC-2020
2020	05	325	05/05/2020	API	1	20000544	W 051920	295.00	Y	4391051920		COLOGIX INC		JEC-2020
2020	04	398	04/14/2020	API	1	20000544	W 042820	295.00	Y	4247042820		COLOGIX INC		JEC-2020
2020	04	366	04/01/2020	GEN	1	Motorola	Motorola	206,226.96	Y		0			Motorola
2020	03	369	03/09/2020	API	1	20000544	W 032420	295.00	Y	3947032420		COLOGIX INC		JEC-2020
2020	03	246	03/03/2020	API	1	20000526	W 031720	524.50	Y	332432031720		AIR FORCE ONE INC		JEC-2020
2020	02	330	02/10/2020	API	1	20000544	W 021820	295.00	Y	3581021820		COLOGIX INC		JEC-2020
2020	01	335	01/14/2020	API	1	20000544	W 012120	273.19	Y	3356012120		COLOGIX INC		JEC-2020

Total Amount: 241,304.45

** END OF REPORT - Generated by Jerry W. O'Brien **

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City of Dublin, OH
YEAR-TO-DATE BUDGET REPORT

P 104
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FOR 2020 09

ACCOUNTS FOR:
807 C.O.I.R.S.

ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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80710210 FinAdmn COIRS GenGov

10 General Government

80710210 713001 Accounting/Audi	4,500	500	5,000	3,913.50	471.50	615.00	87.7%
80710210 713002 Legal Services	6,500	-4,000	2,500	.00	.00	2,500.00	.0%
80710210 713004 Other Professio	31,500	12,471	43,971	26,981.74	13,958.26	3,030.78	93.1%
80710210 714001 Insurance and B	14,000	0	14,000	11,831.82	.00	2,168.18	84.5%
80710210 717005 Utilities- Othe	12,000	2,580	14,580	3,819.33	4,586.71	6,173.84	57.7%
80710210 724003 Equipment Maint	249,000	-1,306	247,694	241,009.45	1,989.31	4,694.94	98.1%
80710210 731000 Furniture/Equip	0	250,000	250,000	250,000.00	.00	.00	100.0%
TOTAL General Government	317,500	260,244	577,744	537,555.84	21,005.78	19,182.74	96.7%
TOTAL FinAdmn COIRS GenGov	317,500	260,244	577,744	537,555.84	21,005.78	19,182.74	96.7%
TOTAL C.O.I.R.S.	317,500	260,244	577,744	537,555.84	21,005.78	19,182.74	96.7%
TOTAL EXPENSES	317,500	260,244	577,744	537,555.84	21,005.78	19,182.74	

2021 COIRS Operating Budget - DRAFT

ORG#80710210

Revised: 08-04-2020

Percentage Change over 2020

OBJ#713002 - LEGAL SERVICES

General Legal Counsel	4,000.00	-33.30%
FCC Licensing	500.00	0%

Total: 4,500.00 -30%

OBJ#713004 - OTHER PROFESSIONAL SERVICES

MARCS Interoperability Agreements	10,500.00	0%
Site Connectivity	31,000.00	+47.6%

Total: 41,500.00 +31.7%

OBJ#714001 - INSURANCE & BONDING

Insurance & Risk Management Coverage	14,000.00	0%
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Total: 14,000.00 0%

OBJ#717005 - UTILITIES - OTHER FUEL TYPES

Tower Site Utilities	12,000.00	0%
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Total: 12,000.00 0%

OBJ#724003 - EQUIPMENT MAINTENANCE

INFRASTRUCTURE / SYSTEM MAINTENANCE	240,000.00	0%
Generator Maintenance	6,000.00	0%
HVAC Maintenance - Tower Sites	4,000.00	0%

Total: 250,000.00 0%

OBJ#755000 - REFUNDS

Total: 0.00

OBJ#756002 - CONTINGENCIES

Total: 0.00

OBJ#713001 - Accounting/Auditing Services

Auditor Fees	4,700.00
Treasurer Fees for Audit	300.00

Total: 5,000.00 0%

GRAND TOTAL: 327,000.00 +2.5%

Central Ohio Interoperable Radio System (COIRS)

2021 Budget - DRAFT
 ORG#80710210

Approved:

	<u>2020</u>
Revenues	
Member fees:	
Delaware	\$4,700
Dublin	80,575
Hilliard	80,575
Worthington	80,575
UA	80,575
Other revenue	0
Total revenue	<u>\$327,000</u>

Expenditures	
LEGAL SERVICES	\$4,500
OTHER PROFESSIONAL SERVICES	41,500
INSURANCE/BONDING	14,000
TOWER SITE UTILITIES	12,000
MAINTENANCE OF EQUIPMENT	250,000
FIBER OPTIC IMPROVEMENTS	0
AUDIT EXPENSES	5,000
CAPITAL IMPROVEMENTS	0
Total expenditures	<u>\$327,000</u>

Revenues over/(under) expenditures -

2021 Budget allocations

Expenditures:
 MAINTENANCE OF EQUIPMENT
 LEGAL SERVICES
 OTHER PROFESSIONAL SVCS
 INSURANCE/BONDING
 TOWER SITE UTILITIES
 FIBER OPTIC IMPROVEMENTS
 AUDIT EXPENSES
 CAPITAL IMPROVEMENTS

Allocation					Delaware	Dublin	Hilliard	Worthington	UA	Totals
Delaware	Dublin	Hilliard	Worthington	UA	2021	2021	2021	2021	2021	2021
0.00%	25.00%	25.00%	25.00%	25.00%	\$0	\$62,500.00	\$62,500.00	\$62,500.00	\$62,500.00	\$250,000
20.00%	20.00%	20.00%	20.00%	20.00%	900	900	900	900	900	4,500
0.00%	25.00%	25.00%	25.00%	25.00%	0	10,375	10,375	10,375	10,375	41,500
20.00%	20.00%	20.00%	20.00%	20.00%	2,800	2,800	2,800	2,800	2,800	14,000
0.00%	25.00%	25.00%	25.00%	25.00%	0	3,000	3,000	3,000	3,000	12,000
0.00%	25.00%	25.00%	25.00%	25.00%	0	0	0	0	0	0
20.00%	20.00%	20.00%	20.00%	20.00%	1,000	1,000	1,000	1,000	1,000	5,000
0.00%	20.00%	20.00%	20.00%	20.00%	0	0	0	0	0	0
Total expenditures					\$4,700	\$80,575	\$80,575	\$80,575	\$80,575	\$327,000