

Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware Co, Dublin, Hilliard, Upper Arlington and Worthington

MINUTES OF A MEETING OF THE COIRS GOVERNING BOARD

Monday, September 26, 2022, at 10:00 am

A meeting of the Governing Board of the Central Ohio Interoperable Radio System, a Council of Governments, was held on Monday, September 26, 2022 at 10:00 am at the Dublin Justice Center.

Governing Board Members Present:

City Manager Greeson, City of Worthington

Mr. Seiji Kille, Delaware County

Chief Justin Páez, City of Dublin

Chief Michael Woods, City of Hilliard

Chief Farmer, City of Upper Arlington

Also Present:

Mr. Jay Somerville, City of Dublin

Director Patrick Brandt, Delaware County

Ops Manager Stephen Mette, City of Dublin

Ms. Stephanie Skipworth, City of Dublin

Amy Heger, City of Dublin

Ms. Lauren Yankanin, City of Dublin

Introductions & Welcome

Chief Páez welcomed the members and guests to the meeting.

Approval of January 21, 2022 Minutes

Mr. Kille motioned to approve the minutes from April 29, 2022; Second: Chief Woods motion passed

Treasurer's Report:

Mr. Brandt provided the board with a copy of the financial report provided by Mr. O'Brien. Chief Farmer motioned to accept the financial report as submitted; Second Chief Páez, motion passed

The Board also discussed the fund balance policy. The current policy calls for no less than 100% of the budgeted General Fund operating expenditures. Due to the changes with the Motorola maintenance contract, we would need to increase our fund balance.

Discussion on the 2023 Draft budget. Mr. Brandt indicated we increased the maintenance expenses due to generator and HVAC systems repair cost. Mr. Somerville reported the maintenance contract on the generators does not include repair only inspections.

Resolution 2022-07: Updating the General Fund Balance Policy

Due to a change in the Motorola Maintenance contract the revenue and expenditures have increased.

Revise section III to read: At the time of the budget preparation, the annual appropriations shall be adjusted to ensure that the estimated year-end Fund Balance is equal to or greater than 25% of the previous year's revenue.

Revise Section IV to include The Board may utilize any funds greater than 25% to offset annual expenses.

Mr. Kille motioned to approve; Second: Mr. Greeson; Motion passed.

Resolution 2022-08: Approving 2023 Budget



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Annually, the COIRS Governing Board, the chair of the Technical Subcommittee presents an annual budget for the subsequent operating year.

The COIRS Governing Board approves the operating budget for the year 2023

Mr. Kille motioned to approve; Second: Mr. Greeson; Motion passed.

Technical Committee Report:

Mr. Mette reported we are now using Generator Systems to repair our generators after Buckeye Power failed to repair our generator.

Mr. Somerville discussed Dish Network is still interested in utilizing the Huntley tower site. We have never completed an agreement with the City of Worthington for the land utilization with COIRS.

Resolution 2022-09: Legal Services with ICE Miller

Allow the Board President enter into an agreement with Ice Miller to complete need documents for the Co-Location on Huntley Tower including the approval of a conflict waiver.

Mr. Greeson motioned to approve; Second: Mr. Kille; Motion passed.

2023 Meeting Dates:

All meetings will be held at the Dublin Justice Center 6565 Commerce Court, Dublin, Ohio at 0930

Friday, January 27, 2023

Friday, April 21, 2023

Friday, July 28, 2023

Friday, October 27, 2023

Good of the Order

Next meeting is January 27, 2023 at 0930

With no other business coming before the board, Chief Farmer motioned to adjourn the meeting; second Mr. Kille; the meeting was adjourned at 10:43 am.

Patrick Brandt, Board Secretary

