

# Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware County, Dublin, Hilliard, Upper Arlington, and Worthington

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## MINUTES OF A MEETING OF THE COIRS GOVERNING BOARD

Friday, July 28, 2023, at 9:30 AM

A meeting of the Governing Board of the Central Ohio Interoperable Radio System, a Council of Governments, was held on Friday, July 28, 2023, at 9:30 AM at the Dublin Justice Center.

### Governing Board Members Present:

Chief Justin Páez, City of Dublin  
Chief Chris Zimmer, City of Upper Arlington\*  
Clark, City of Hilliard\*  
Ms. Robyn Stewart, City of Worthington

### Also Present:

Jay Somerville, City of Dublin  
Stephanie Skipworth, City of Dublin Deputy Chief Ron  
Ms. Tracie Davies, Delaware County  
Kristopher Harris, City of Dublin  
Chief Steve Farmer, City of Upper Arlington  
Mr. Patrick Brandt, State of Ohio 9-1-1 Administrator  
Jerry O'Brien, City of Dublin  
Deputy Chief Nick Tabernik, City of Dublin

### \*Proxy

\*Alternate form received on behalf of Chief Michael Woods of the City of Hilliard for Deputy Chief Ron Clark.

### Introductions & Welcome

Chief Páez welcomed the board members and guests. All entities were present and represented. All in attendance introduced themselves.

### Approval of February 21, 2023 Minutes

Chief Páez asked for a motion to approve the minutes; Chief Zimmer motioned to approve the minutes from February 21, 2023; Second: Deputy Chief Clark. All were in favor; the motion passed.

### Resignation of Board Secretary Patrick Brandt

Mr. Brandt announced his resignation as he started a new position with the State of Ohio.

### Nomination and Appointment of Secretary Position

Jay Somerville suggested nominating Lauren Yankanin (day shift manager with NRECC) to serve as secretary. There were no other suggestions for the role of secretary.

Chief Páez motioned for Lauren Yankanin for Secretary; Second: Deputy Chief Clark. All in favor; no opposition; motion passed.

### COIRS Historical Overview

Chief Páez introduced Jay Somerville, who offered a historical overview of COIRS. All documents related to COIRS are on file in a shared drive. The Secretary should review these documents before meetings to ensure compliance. COIRS was required to have a complete public records policy and retention schedule, with which the Secretary needs to comply. COIRS.org website posts all meeting notifications, agendas, and meetings to ensure compliance. Any member changes or alternate designations must file documentation with the Secretary; an alternate can't be sent on your behalf unless this is filed. Every January, the board will come together to elect a new board. Recommended that all review the Council of

Government Agreement. This Agreement is permanent until dissolved. The proposed 2024 budget will be brought to the board at the fall meeting scheduled for October 27, 2023

Chief Páez shared that Jay Somerville will officially retire in September 2023. He thanked Jay for his service to the City of Dublin, COIRS, Central Ohio, and his statewide contributions.

#### **Treasurer's Report**

Jerry O'Brien Shared actuals through June 20, 2023; reviewed revenues and expenditures; ending balance \$458,881.42. There were no questions from the board.

Jerry O'Brien reviewed the audit report; completed with a good outcome; there were no opinions or management letters; no verbal comments received either; excellent audit report. In the last audit, there were issues with public records operations; those shortcomings were rectified. There were no questions from the board regarding the audit. Robyn Stewart commented, nice job on a clean audit.

#### **Technical Committee Report**

Jay Somerville presented one outstanding item; he asked Ms. Stewart to follow up regarding communications with Mr. Chris Miller on the draft Right to Ground Lease on Huntley Road. Ms. Stewart advised she is under the impression they are awaiting the draft document; Jay Somerville will follow up, make some phone calls, and bring it back to the board. The details pertain to a request from Dish Network to colocate equipment on the Huntley Road Tower, which is an FCC-registered tower; guidelines require negotiation of colocation in good faith; there was no follow-through with getting a right to lease with the City of Worthington, and Dish can't put ground equipment there with a sublease from Worthington. Once established, Dish would pay a monthly lease rate and generate revenue for the COG. Jay Somerville advised Ms. Stewart Dish might reach out to her about the use of a different fiber provider as well.

#### **New Business**

Renewal of insurance policy in accordance with budget; accomplished.

Update on advanced authentication; Kristopher Harris advised he has all he needs from partners; authentication is a quick process; Marcs requires all radios have the ability to rush authenticate. Deputy Chief Clark commented that the Motorola 6500 would not work with the system; they had to buy all new radios.

Designation of alternates; already discussed, but will send out the document.

Colocation at Huntley Road already discussed.

#### **Good of the Order**

There were no additional comments for the good of the order.

Deputy Chief Clark thanked Jay Somerville for his service. Chief Páez will send out an email to notify of Jay's retirement to partners with more information to come soon. Chief Farmer also thanked Jay for his mentorship and leadership throughout the years.

With no other business coming before the board, Chief Zimmer motioned to adjourn the meeting; Second: Deputy Chief Clark. All were in favor, and the meeting adjourned at 11:30 AM.