

Central Ohio Interoperable Radio System

Serving the safety and service forces of Delaware Co, Dublin, Hilliard, Upper Arlington and Worthington

MINUTES OF A MEETING OF THE COIRS GOVERNING BOARD

Friday, November 3, 2023, at 1:00 p.m.

A meeting of the Governing Board of the Central Ohio Interoperable Radio System, a Council of Governments, was held on Friday, November 3, 2023, at 1:00 p.m. at the Dublin Justice Center.

Governing Board Members Present:

Chief Justin Páez, City of Dublin
Ms. Tracie Davies, Delaware County
Deputy Chief Ron Clark, City of Hilliard*

Chief Chris Zimmer, City of Upper Arlington*
Chief Mark Zambito, City of Worthington*

Also Present:

Director Lauren Yankanin, Delaware County
Ms. Jamie Hoffman, City of Dublin
Comm. Mgr. Amy Heger, City of Dublin
Comm. Mgr. Stephanie Skipworth, City of Dublin
Mr. Kris Harris, City of Dublin
Deputy Chief Greg Lattanzi, City of Dublin

*Proxy

Introductions & Welcome

Chief Páez welcomed the members and guests to the meeting. All parties introduced themselves.

Approval of July 8, 2023 Minutes

Chief Chris Zimmer motioned to approve the minutes from July 28, 2023; Second: Deputy Chief Ron Clark, motion passed.

Treasurer's Report

Ms. Jamie Hoffman advised that Mr. Jerry O'Brien, the previous COIRS Treasurer, left the City of Dublin for a position in Piqua, Ohio. Ms. Hoffman reviewed the Q3 financial statement as well as the proposed 2024 budget. Discussion took place regarding Ms. Hoffman serving as COIRS Treasurer until the end of 2023. Ms. Tracie Davies motioned to appoint Ms. Hoffman as the COIRS Treasurer until the end of the calendar year; Second Deputy Chief Clark, motion passed.

Appointment of Vice President

Chief Páez discussed the additional open position of Vice President. Ms. Lauren Yankanin motioned to appoint Chief Chris Zimmer to the position through the end of 2023; Chief Páez seconded the motion, motion passed.

Technical Committee Report

Chief Páez led the discussion regarding changes in the COIRS Board members and the impact on the Technical Committee. He asked Mr. Kris Harris to explain his position with COIRS and the City of Dublin. Chief Páez suggested that in January, Kris Harris and Chris Waldo present at the board meeting regarding what COIRS owns and maintains.

Secretary's Report:

Ms. Yankanin reviewed the proposed 2024 meeting dates. Chief Zambito motioned to accept the dates and Chief Páez seconded, the motion passed.



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Ms. Yankanin discussed the proposed 2024 budget and noted the minor increases in the insurance and generator maintenance costs. The overall increase is approximately \$2,000. Ms. Yankanin introduced a resolution to approve the budget.

Resolution 2023-05: 2024 Proposed Budget Approval

Chief Chris Zimmer motioned to approve the budget; Second Chief Mark Zambito, motion passed.

Good of the Order

Ms. Yankanin discussed the need for a COIRS member to serve as an SIEC representative at quarterly meetings. Following discussion, Ms. Yankanin will serve as the representative and Mr. Harris or Mr. Chris Waldo from Delaware County can attend as well to provide technical information.

Chief Páez mentioned the outstanding issue of executing a contract with Dish Network for space on the Huntley Road tower. Chief Páez asked Chief Zambito to follow up with Acting City Manager Robyn Stewart regarding the status of working with the attorneys to settle the ground lease for the tower and to get the contract completed with Dish.

Chief Páez noted the general fund balance policy and advised that it needed to be discussed in January. He requested that the policy be sent out to the members in preparation for that discussion.

Next meeting is January 19, 2024, at 9:30 a.m. at the Dublin Justice Center.

With no other business coming before the board, Chief Zambito motioned to adjourn the meeting; second Deputy Chief Clark; the meeting was adjourned at 1:45 p.m.

Lauren Yankanin

Lauren Yankanin, Board Secretary

